

Resolutions and Action Taken:

Action Taken:

- The examination schedule was communicated to all students and faculty members.
 - Reminders were sent to paper setters to ensure timely submission of question papers by **20th May 2022**.
 - The question papers were received and reviewed for compliance with the prescribed pattern.
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Action Taken:

- The examination schedule was finalized and shared with all stakeholders.
 - Paper setters were reminded to submit the question papers by **3rd June 2022**.
 - Necessary arrangements for the offline examination were made, including seating arrangements and invigilation duties.
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Action Taken:

- The HODs of respective departments prepared the list of paper setters and examiners.
 - The lists were submitted to the Principal and Convenor via email on
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Action Taken:

- The HODs identified the students who were absent during the examination.
- A detailed report was prepared and submitted to the Convener and Principal

Rashid


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